

## Release Notes 5.2.1

We are pleased to announce **THEbenefitsHUB** 5.2.1 system update. With this update, we've made an improvement to the New Hire Reminders page that will assist in your new hire needs. As always, enhancements like these are the result of your valuable feedback. We encourage you to continue providing us with your experiences so that we can continue to make that experience better.

## New Hire Reminders

The New Hire Reminders page (pictured below), now allows you to see which newly hired employees have a new hire email scheduled to be sent to them or not. The functionality of the page remains the same as before, but the "Last New Hire Email" column will display the value "Scheduled", "Not Scheduled" or the date an email was sent.

### EMPLOYEE ADMINISTRATION

#### New Hire Email Reminder

**Below is a list of employees who:**

- Have a valid email address provided in their profile information
- Have selected to receive emails in their profile information
- Are within their New Hire window
- Are at an 'ACTIVE' employment status
- Are at an "Incomplete" login status

**To send the New Hire Reminder Email reminder for those employees who have not yet completed their new hire enrollment, select the employees you wish to receive an email and click the send button.**

Check All	Division	Employee Name	Date of Hire	Last New Hire Email	Days remaining in NH Window
<input type="checkbox"/>	Admin	Adams, John	3/15/2014	3/20/2014	5
<input checked="" type="checkbox"/>	Admin	Cleveland, Grover	3/29/2014	Scheduled	25
<input type="checkbox"/>	Admin	Joackson, Andrew	3/15/2014	3/20/2014	2
<input type="checkbox"/>	Admin	Johnson, Lyndon	3/29/2014	Not Scheduled	1
<input type="checkbox"/>	Admin	Kennedy, John	3/15/2014	3/20/2014	10
<input checked="" type="checkbox"/>	Admin	Lincoln, Abraham	3/29/2014	Not Scheduled	15
<input type="checkbox"/>	Admin	Nixon, Richard	3/15/2014	3/20/2014	30
<input type="checkbox"/>	Admin	Reagan, Ronald	3/29/2014	4/3/2014	25
<input type="checkbox"/>	Admin	Taft, William	3/15/2014	Scheduled	27
<input type="checkbox"/>	Admin	Wilson, Woodrow	3/29/2014	4/3/2014	17

10 returned new hire reminder record

**Please Note: There are 256 employees without valid email address or have selected to not receive emails. You may run the New Hire Email report under the Company Reporting icon to review new hires.**

Send
Cancel

For any questions regarding these changes, please contact your Account Representative with **THEbenefitsHUB**.

Our team at MGM Benefits Group will continue to work to improve your experience within **THEbenefitsHUB**, utilizing your responses for possible improvements in the future. We strive to support you in handling the benefits of your employees with the easiest and most efficient experience possible. Your feedback is always greatly appreciated and extremely critical in our improvements to **THEbenefitsHUB**.