

Release Notes 5.3

We are pleased to announce **THEbenefitsHUB** 5.3 system update. With this update, you'll see a wide range of modifications and improvements that make for clearer functionality and navigation within the system. As always, these enhancements are the result of your valuable feedback. We encourage you to continue providing us with your experiences so that we can continue to make that experience better.

Navigation Changes

Everyone using **THEbenefitsHUB** will find the navigational icons have been rearranged so that the more commonly used functions of the system are easier to access.

Company Administrator Users

- ▶ For our Benefit Administrators, we've combined the "Company Administration" icon with the "Administration Dashboard" icon. You'll now find the Change Password function and access to the company's History File under the "Administration Dashboard" icon, along with the other features you've come to expect here.



Broker Users

- ▶ Brokers also have changes to their system level menu! The “Broker Briefcase” replaces the “Company Administration” icon. The new “Broker Reporting” icon is going to contain specialized reports geared to meeting the needs of our broker users. This feature is currently empty but new reports will be announced soon, so please keep an eye out for the announcement!



- ▶ Also, the broker company administration menu has changed a bit as well! Again, your “Broker Briefcase” replaces “Company Administration” and the “Administration Dashboard” icon has been moved for quicker access to those features.



Consolidated Billing Adjustments

The most commonly utilized option for the Consolidated Billing Report, “Show Adjustments”, has been changed so that the default setting is “No”.

Consolidated Enrollment Form

The Consolidated Enrollment Form (CEF) is often used throughout the year for various reasons by employees and administrators alike. To improve navigation, the “Back” link on this form has been changed to a button.

Employee Category List

Sometimes it's a little change that makes all the difference! The category list on the Employee's Payroll information page now displays each category in alphabetical order.

Date of Employment	4/18/2011	date in format, r
Employee Category	<input style="width: 150px; height: 20px; border: 1px solid #ccc; border-radius: 5px; padding: 2px 10px;" type="button" value="Class 1"/>	
Employee Type	<input style="width: 150px; height: 20px; border: 1px solid #ccc; border-radius: 5px; padding: 2px 10px;" type="button" value="Class 1"/>	
Pay Information	<input style="width: 150px; height: 20px; border: 1px solid #ccc; border-radius: 5px; padding: 2px 10px;" type="button" value="Class 1 Exceptions"/>	
Rate Type	<input style="width: 150px; height: 20px; border: 1px solid #ccc; border-radius: 5px; padding: 2px 10px;" type="button" value="Class 1 Executives"/>	
Current Rate	<input style="width: 150px; height: 20px; border: 1px solid #ccc; border-radius: 5px; padding: 2px 10px;" type="button" value="Class 2"/>	

Terminate Plan Election Screen

If you've ever had any doubt about which benefit you were terminating for an employee, doubt no more! The Terminate Plan Elections screen now lists plan names next to benefit names, making the termination of benefits easier.

Benefit Plan	Coverage	Effective Date	Termination Date
Medical - ActiveCare 1  [141725]	Washington, George Washington, Martha [Spouse]	9/1/2014	8/31/2015
Dental - PPO  [141726]	Washington, George Washington, Martha [Spouse]	9/1/2014	8/31/2015
Employee Life - Employee Life  [58884]	\$150,000.00	10/1/2014	9/30/2017
Spouse Life - Spouse  [58885]	\$75,000.00 Washington, Martha [Spouse]	10/1/2014	9/30/2017

View Auto Import Discrepancy File

We have added additional capabilities with the Auto Import Discrepancies! You will be pleased to know that the discrepancy report for your import file can be downloaded out of the system with a simple click of the "Export All to CSV" button. No more cutting and pasting this information into emails or anything like that. The file can be opened in a spreadsheet program, converted into something easier to read, and shared with the people who can resolve the discrepancies.

[Export All To CSV](#)

Error Message	Original Line
Error: Expecting hours worked not be blank and it was Expecting a valid employee type, received On line 2262.	00000067 George Washington 4025 N Glenville RD Apt 1206 Richardson TX 75082 8558812255 04/16/1991 M 3435962 gwash3@email.edu McWaffles Elementary 08/13/2014 SP Assistant - CM Elementary School SP Assistant - CM Elementary .00 12 gwash34 Non - Exempt

[Export All To CSV](#)

1 Discrepancies

[Back](#)

Search by Cooperative Name

It's finally here! Broker users with access to Cooperative companies, can now search the system by Co-Op name. Not only that, the abbreviated name will also work. The result of the search lists all of the companies that are members of the Co-Op.

[Select Company](#)

Search By

Co-Op Name

Search For

Search

[Back](#)

For any questions regarding these changes, please contact your Account Representative with **THEbenefitsHUB**.

Our team at MGM Benefits Group will continue to work to improve your experience within **THEbenefitsHUB**, utilizing your responses for possible improvements in the future. We strive to support you in handling the benefits of your employees with the easiest and most efficient experience possible. Your feedback is always greatly appreciated and extremely critical in our improvements to **THEbenefitsHUB**.