

## **Release Notes**

**Version 5.5.2**

**04/14/2017**

We are pleased to announce **THEbenefitsHUB** 5.5.2 system update. With this update, you'll find improvements to several key functions of the system. We encourage you to continue providing us with your experiences as we improve our services.

## System and Company Acknowledgements


In this production release, we've replaced the old Usage Agreement with a new management tool and user interface for additional Employee Acknowledgments. This change will limit repetitive activity per employee login, and give you the ability to manage specific details for your company acknowledgment screens. You'll find the feature under the Company Communications icon:



This new way of doing acknowledgments will be broken up into System and Company Acknowledgments. System Acknowledgments will be configured by your Benefits Technology team, but you will have the ability to create and manage personalized acknowledgments with the Company Acknowledgments feature!

## COMPANY COMMUNICATIONS


### Company Acknowledgments

Acknowledgments below with a  have a document(s) attached.

**Add Acknowledgment**

#### Available Acknowledgments





☐ Show Inactive

	Acknowledgment Name	Version	Date Created
<input checked="" type="checkbox"/>	HUB University Agreement	v.3	04/11/2017
<input checked="" type="checkbox"/>	Medical Agreement 	v.2	04/11/2017
<input checked="" type="checkbox"/>	Dental Notification	v.1	04/11/2017

3 returned acknowledgments

#### Active Acknowledgments

**Acknowledgment Order** (drag and drop)

HUB University Agreement	v.3	
Medical Agreement	v.1	
Dental Notification 	v.2	


3 returned acknowledgments

**Save** **Save & Preview** **Cancel**

Creating your message is very similar to the process of creating New Hire Email Notifications. Just add your title, set the status to “Active”, type or paste your message, add any attachments you may need them to have, then click “Create Version”:

**COMPANY COMMUNICATIONS**

Acknowledgment Versions

Create Version 

Acknowledgment Name

The title of your message goes here. v.1

Status

Active ▼

Acknowledgment Body Text

Your text goes here, type whatever information your employees need to read. Or feel free to paste your work into this box.

[May be formatted in HTML]

Select Forms to Attach

Available:

Document - 04/11/2017

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Selected:

Create Version

Back

Your employees will read the message when logging into the system for their benefit enrollment period. Their acknowledgment is also stored in the File Cabinet, and can also be viewed in their History file.

We've also added a reporting feature for everyone! If you need to see who all has or hasn't accepted the terms of an acknowledgment, or simply need the data for a presentation, you can run the report on demand from the Quick Reports menu:



Be sure to attend the HUB University classes for more specifics regarding this feature.

## HC2U Wellness Billing (NEW)

For you Healthcare 2 U (HC2U) groups, there is a new report to accommodate the new HC2U plan structure (2 plan configuration) for the Section 125 Deductions and Section 105 Contributions. (The original report still functions as it always has.)



## New Think HR Icon

We've partnered with Think HR to provide you with more human resources expertise. If you're interested in knowing more about Think HR, please contact your Sales Representative.



## New HUB University Icon

We've also added the HUB U icon to your company menu! You can access the HUB U blog from there, as well as release notes, the Training Guide, and all our webinars. If you haven't explored all the different training materials and helpful tips offered in HUB University, this is a great time to check it out. It's a free service!



For any questions regarding these changes, please contact your Account Representative or Implementer with **THEbenefitsHUB**.

Our team at MGM Benefits Group will continue to work to improve your experience within **THEbenefitsHUB**, utilizing your responses for possible improvements in the future. We strive to support you in handling the benefits of your employees with the easiest and most efficient experience possible. Your feedback is always greatly appreciated and extremely critical in our improvements to **THEbenefitsHUB**.